



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
3 December 2013

The 3 December meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:00 p.m. by Chair, Tom Simpson.

**In attendance:** Sandy Coffin, Peter Kierstead, Kathy Lawrence, Roberta Lee, Kevin Robertson, Ed Ross, Tom Simpson, Fred M. Steeves, Jim Stubbs, Susan West

**Regrets:** Mike Bonga, Roger McKenzie

**PRESENTATION OF THE AGENDA - Modifications & Additions**

**MOTION 1: Jim Stubbs / Kathy Lawrence - That the agenda be accepted as presented.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING - Corrections & Additions to November 5, 2013 minutes**

**MOTION 2: Roberta Lee / Sandy Coffin - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

Tom Simpson reported that in late November the following information was requested from FRSW:

1. Copies of documents sent from Gemtec to FRSW/FRSC under separate cover referenced in the 2012 Annual Monitoring Report, and 2. a copy of the new FRSW insurance policy.
1. The Gemtec document was a quote for extra testing work on wells showing spikes in Manganese, Chloride and pH. Marc MacLeod reported that chloride and pH are not new and they are hoping to see some better information with the statistical testing to make decisions on further testing. The manganese is attributed to the storage of final cover material outside the liner system. The source of this cover material was sedimentation from an old gravel pit and was suspected to be the source of Manganese.
2. We received a copy of a section of the insurance policy and a description of the coverage in an email from Mr. MacLeod. FRSW has not received the actual document yet.

Further discussion with Mr. MacLeod included:

- Underdrains – Tom Simpson asked if there was a copy of the engineering study for the design of the underdrain system. Mr. MacLeod wasn't sure what they have in the folders of engineering work done for the design of the landfill, but offered to give us access to whatever they have on file.
  - Postclosure/perpetual care - Review will be carried out after a decision is made on waste diversion plans going forward. A change in waste diversion could impact requirements for perpetual care and cost thereof.
  - UNB monitoring well head testing - Dr. Al from UNB said the results were interesting and asked for an extension until April. A meeting between UNB, FRSW and CMEI is expected this month.
  - Statistical Analysis Protocol - Not implemented yet due to lack of time and resources.
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## **BUSINESS ARISING FROM THE MINUTES**

*FRSC response to perpetual care document:*

1. Tom Simpson reported that the CMEI document “Post-closure, Contingencies and Perpetual Care at the Crane Mountain Landfill” was received and filed at the last meeting of the Fundy Regional Service Commission.

2. *CMEI responses to exp reviews:*

Roberta Lee reported the Monitoring Committee met on November 7 to discuss three sets of comments from Fred Baechler and to consider the path forward for CMEI through **exp**. It was decided to request **exp** to combine the three **exp** review comments into one document and also to ask them to prepare a response to the Statistical Analysis Protocol which CMEI can present to FRSW. Discussion followed about various aspects of the landfill monitoring system. It was agreed to request again that domestic wells be tested twice a year to record seasonal changes.

Tom Simpson suggested that the combined document from **exp**. should include their recommendation for the path forward at this point.

## **CORRESPONDENCE**

Tom Simpson reported he sent letters to the Department of the Environment, FRSC, and FRSW enclosing the Post-closure Concerns with references, as well as the FRSW document, November 10, 2010, Reference: CMEI Action Plan 2009; as well as an e-mail exchange with Marc MacLeod to receive the insurance documents. CMEI also received an invoice from **exp** \$2,617.79; an invoice from Marlene Abbott for new binder; and to reimburse Kathy Lawrence for the meal.

**MOTION 3: Fred M. Steeves / Roberta Lee - That the treasurer be authorized to pay for items.**

**MOTION 3: CARRIED**

**ACTION:** Tom Simpson to buy a box of copy paper for Chair, Recording Secretary and Monitoring Committee

## **CHAIR'S REPORT**

Tom Simpson reported that most of his activities were reflected in Correspondence and added that he and Jim Stubbs were involved in the final phase of building the bridge at Blueberry Hill.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the December 2013 meeting. (copy on file) Opening balance \$44,239.90; income - service fee reversal: \$92.65; total expenses of \$2,733.29. Closing balance: \$41,599.26.

**MOTION 4: Peter Kierstead / Fred M. Steeves – To accept Treasurer's Reports from meetings on 5 November and 3 December, as submitted.**

**MOTION 4: CARRIED**

## **COMMITTEE REPORTS**

### **Education**

Kathy Lawrence reported she attended the River Valley Remembrance Day ceremony on November 11 on behalf of the CMEI.

### **Monitoring**

See Business Arising.

### **Special Projects**

Tom Simpson reported the first two projects on the B-List have been invoiced. The Martinon Clubhouse was eligible for the full amount applied for; leaving about \$500.00 to go toward the River Valley Middle School fitness equipment.

### **NEW BUSINESS**

1. *City & District Web development*: they have launched a new search engine and wanted to include an ad on the search engine linking to our site. Received and filed.

**ACTION:** Tom Simpson to reply No.

**MOTION 5: Fred M. Steeves – The meeting be adjourned at 7:08 pm.**

**MOTION 5: CARRIED**

The next regular meeting is scheduled for 5:30 p.m. January 7, 2014 at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary