



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC  
ANNUAL GENERAL MEETING  
1 May 2018 7:00 p.m.**

## **CALL TO ORDER**

The Annual Meeting of Crane Mountain Enhancement Inc. (CMEI) was called to order at 7:05 p.m. with Chair, Tom Simpson presiding. Mr. Simpson thanked everyone for coming and introduced the Executive: Roberta Lee, Vice-Chair, Susan West, Secretary, Jim Stubbs, Treasurer, Marlene Abbott, Recording Secretary and Kevin Robertson, Nominating Committee.

**TABLING THE NOTICE** - The Recording Secretary supplied a copy of the April 2018 edition of the District News, page 11, that contained a notice of the Annual General Meeting of Crane Mountain Enhancement Inc. as calling the meeting and furnishing proof that such notice was given.

**MINUTES OF LAST ANNUAL MEETING** – The minutes from the Annual General Meeting held on 2 May 2017 were read into the record by Recording Secretary, Marlene Abbott. A copy of the minutes and all reports can be found on the CMEI website at [cmei.ca](http://cmei.ca) under “Archives”.

**MOTION 1: Jim Stubbs / Kevin Robertson - That the minutes of the Annual Meeting held 1 May 2017 be accepted as read.**

**MOTION 1: Carried unanimously.**

**CHAIR’S ANNUAL REPORT** – Tom Simpson, Chair

Mr. Simpson read a synopsis of the Chair’s Report into the minutes and provided a copy for the file.

## **OTHER REPORTS**

**MONITORING** - Roberta Lee

Mrs. Lee read the Monitoring Committee report into the minutes. Copy submitted for file.

**SPECIAL PROJECTS** – Tom Simpson

Mr. Simpson, read the Special Projects Committee report into the minutes and reviewed on screen the 2017 and 2018 projects. Copy of report submitted for file.

**TREASURER’S REPORT** – Jim Stubbs, Treasurer

Mr. Stubbs presented the Financial Statements and submitted copies of the Statement of Operations and Net Assets, Year Ended October 31, 2016. Mr. Stubbs read from the 26 January 2017 Review Engagement Report indicating based on Teed Saunders Doyle & Co. review, nothing has come to their attention that causes them to believe that the financial statements are not, in all material respects, in accordance with Canadian accounting standards for not for profit organizations.

**MOTION 2: Sue West / Ed Ross - To accept the Treasurer’s Report as presented.**

**MOTION 2: Carried unanimously.**

**APPOINTMENT OF THE AUDITOR**

**MOTION 3: Jim Stubbs / Roberta Lee – To have the Accounting firm of Teed, Saunders & Doyle continue as auditors to conduct the 2017-18 CMEI Financial Review.**

**MOTION 3: Carried unanimously**

**APPROVAL OR CONFIRMATION OF THE AMENDMENT OF ANY BY-LAW**

No revisions presented.

## **ELECTION OF DIRECTORS**

Tom Simpson acknowledged the loss of two dedicated Directors, Sandy Coffin, and Peter Kierstead in 2017 and explained there was a need for two new directors for a one-year term and the other six positions would be for a two-year term.

Kevin Robertson, Chair of the Nominating Committee, read the existing directors reoffering for election to the Board of Directors for a two-year term: Peter Furness, Dale Kilpatrick, Ed Ross, Tom Simpson, Jim Stubbs, and Sue West; with two new nominees for a one-year term: Keith Dewar and Jon Bidgood.

Nominations were then opened to the floor to fill the one-year term positions. Asked and answered three times. As there were no further nominations, Mr. Robertson closed the nominations and requested a motion to acclaim Keith Dewar and Jon Bidgood as directors for a one-year term.

**MOTION 4: Kevin Robertson / Jim Stubbs - To acclaim Keith Dewar and Jon Bidgood as directors for a one-year term.**

**MOTION 4: Carried unanimously.**

Nominations were then opened to the floor to fill the two-year term positions. Asked and answered three times. As there were no further nominations, Mr. Robertson closed the nominations and requested a motion to acclaim Peter Furness, Dale Kilpatrick, Ed Ross, Tom Simpson, Jim Stubbs, and Sue West as directors for a two-year term.

**MOTION 5: Kevin Robertson / Jane Tunney - To acclaim Peter Furness, Dale Kilpatrick, Ed Ross, Tom Simpson, Jim Stubbs, and Sue West as directors for a two-year term.**

**MOTION 5: Carried unanimously.**

Elections to the Executive and appointments to committees will occur at the next regular meeting of the CMEI.

**SUCH FURTHER AND OTHER BUSINESS** - that may properly come before the meeting:

Tom Simpson attended a preliminary presentation of a numerical model which was a joint project with Fundy Region Solid Waste funded by the New Brunswick Environmental Trust Fund. Mr. Simpson reviewed some of the slides that outlined the nature of the computer model, which uses data input from the GIS mapping for conceptual model done last year and a 2006 Gemtec report to generate the base model. Several scenarios were then applied to illustrate how the program would respond under different conditions. A higher-level presentation will be delivered to the Board of CMEI by **exp.** in the fall of 2018.

The aerial photos of the landfill were taken by drone in 2017 and the photos have not yet been compiled but will be available on the website: [www.cmei.ca](http://www.cmei.ca).

Prior to the meeting Mrs. Emma Gionet, a concerned domestic well-owner, brought a copy of the letter to well owners from Gemtec regarding the annual well testing results. Roberta Lee noted in the Monitoring Report the changes to the letter were meant to simplify the information to the well-owners but seems more complex instead. CMEI will continue to work with FRSW to simplify the language and create a more user-friendly approach to the information delivered in the letters.

## **ADJOURNMENT**

**MOTION 6: Jim Stubbs / Sue West moved the meeting be adjourned at 8:17 p.m.**

Respectfully Submitted,

Marlene Abbott  
Recording Secretary