



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
6 May 2014

The 6 May meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:02 p.m. by Chair, Tom Simpson.

In attendance: Sandy Coffin, Peter Kierstead, Kathy Lawrence, Roberta Lee, Roger McKenzie Kevin Robertson, Ed Ross, Tom Simpson, Jim Stubbs, Susan West

Regrets: Mike Bonga, Fred M. Steeves

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Kevin Robertson - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to 15 April Minutes

MOTION 2: Roberta Lee / Peter Kierstead - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

- Tom Simpson sent an e-mail to Marc MacLeod requesting information as to why the underdrain monitoring was incomplete during the period from December 14, 2013 to February 23, 2014. There was no reply prior to this meeting.
- Mr. Simpson spoke with Mr. MacLeod regarding the payment of the annual grant for CMEI. Mr. MacLeod was confident the cheque would be ready once the paperwork was put through the system.
ACTION: Tom Simpson to contact Marc MacLeod to find out who is responsible for monitoring the readouts from the underdrains and why the inactivity was not monitored more closely.

BUSINESS ARISING FROM THE MINUTES

1 *Discuss having a meeting with Marc MacLeod about January 12 leachate incident:*

Tom Simpson reported that he had been speaking with Marc MacLeod after the UNB presentation and suggested setting a meeting to discuss how the incident was handled and what measures could be taken to prevent the occurrence of similar situations in the future.. Mr. MacLeod would be available sometime in May to meet.

ACTION: CMEI Executive to meet and draw up an agenda with items to discuss with Mr. MacLeod.

CORRESPONDENCE

Tom Simpson submitted invoices for payment: coloured ink, postage to send EIA; and one from Kathy Lawrence for AGM refreshments. Mr. Simpson also received a letter from Marc MacLeod regarding the Special Projects application from the Epworth Park Outing Association; Roberta Lee sent a letter to Matthew Alexander, Chair of the Waste Diversion Committee as a follow up to Motion 5 from the April 15 meeting of the CMEI, stating CMEI's support of Option 3. Mr. Alexander was pleased to hear from CMEI as stewards of the landfill and forwarded the letter to Brenda McCallum for inclusion

on the agenda of the committee's next meeting so it can be included in their minutes. Mr. Simpson submitted a copy of a Telegraph Journal article on trash collection options for the file to go with the letter to Mr. Alexander. Mr. Simpson also reported that the Grand Bay-Westfield Firefighters had submitted their invoices for Special Projects for payment. Mr. Simpson requested a motion to reimburse Kathy Lawrence for the meal and to pay for the bills.

MOTION 3: Sandy Coffin / Ed Ross - That the Treasurer be authorized to pay for items.

MOTION 3: CARRIED

CHAIR'S REPORT

Tom Simpson reported his activities included: working on the Epworth Park Outing Association Special Projects application and the correspondence back and forth which resulted in the withdrawal of the application; the CMEI AGM; website updates; and day-to-day communications with FRSW. Mr. Simpson also reported on a publication he received from Scholastic Canada - Canada Recycles, by Peter Cook and Laura Suzuki. CMEI and FRSWC permitted the usage of some of the landfill photos for the publication and recently received a copy as a "thank you". (publication on file)

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 6 May 2014 meeting. (copy on file) Opening balance \$33,002.06; total income (reimbursement of audit costs): \$1,000.00; total expenses: \$402.80. Closing balance: \$33,599.26. Mr. Stubbs reported the reimbursement of \$1,000.00 for the review engagement was received and is waiting on the CMEI's annual operating allotment from FRSW.

MOTION 4: Roger McKenzie / Peter Kierstead – That the Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

COMMITTEE REPORTS

Education

Kathy Lawrence reported there was nothing new to report.

Monitoring

Roberta Lee reported that she had been in contact with John Sims, **exp.** requesting recommendations to submit to the General Manager of Crane Mountain Landfill and the Department of Environment.

Special Projects

Tom Simpson reported that he has received invoices from the Scouts, and the Grand Bay-Westfield Fire Department. Mr. Simpson wrote a letter with a revised copy of the Special Projects spreadsheet to Marc MacLeod letting him know the application from the Epworth Park Outing Association was withdrawn and items from the B-List (fire department and Martinon Clubhouse) have been moved up to the A list. (copies on file)

NEW BUSINESS

1. *Issues to bring to DOE meeting:* Tom Simpson listed issues and resources for information on leachate, design and monitoring of underdrains, statistical analysis implementation, and the issue of domestic wells being included in the Annual Environmental Report. Discussion ensued.
2. *UNB Presentation/Reports:* The UNB students made a presentation to the CMEI Executive and FRSW on April 28, and a final report is expected soon. Bring forward to June meeting.

3. *Issues from AGM:* Following up on a motion from the AGM, Roberta Lee reported that she sent a copy of the letter of support for Option 3 written to Matt Alexander to Grace Losier for inclusion in the Commissioner's kits for the May meeting and one to Marc MacLeod. Another issue from the AGM was the discussion of seagull deterrents and the possibility of installation of whips in strategic areas of Martinon similar to those at Brundage Point.

4. *Election of Officers and Appointment of Committees:*

Tom Simpson reported the present Executive is: Tom Simpson, Chair; Roberta Lee, Vice-Chair; Peter Kierstead, Secretary; and Jim Stubbs, Treasurer.

- Election of Chair – Roberta Lee nominated Tom Simpson. Further nominations x 3 times. Tom Simpson was elected unanimously, and accepted;
- Election of Vice-Chair – Tom Simpson nominated Roberta Lee. Further nominations x 3 times. Roberta Lee was elected unanimously, and accepted;
- Election of Treasurer – Tom Simpson nominated Jim Stubbs. Further nominations x 3 times. Jim Stubbs was elected unanimously, and accepted;
- Election of Secretary – Tom Simpson nominated Peter Kierstead. Further nominations x 3 times. Peter Kierstead was elected unanimously, and accepted.
- Monitoring Committee: Roberta Lee, Chair; Sue West, Peter Kierstead, Kevin Robertson, Mike Bonga, Roger McKenzie
- Special Projects Committee: Tom Simpson, Chair; Jim Stubbs, Ed Ross, Sandy Coffin, Fred M. Steeves
- Education Committee: Kathy Lawrence

MOTION 5: Roger McKenzie / Jim Stubbs – That the meeting be adjourned at 8:05 pm.

MOTION 5: CARRIED

The next regular meeting is scheduled for 5:30 p.m. June 3, 2014 at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary