



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
6 January 2016

The 6 January meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 6:02 p.m. by Chair, Tom Simpson.

**In attendance:** Peter Kierstead, Roberta Lee, Kevin Robertson, Ed Ross, Tom Simpson, Jim Stubbs, Susan West

**Regrets:** Mike Bonga, Patti Chisholm, Sandy Coffin

**PRESENTATION OF THE AGENDA** - Modifications & Additions

**MOTION 1: Ed Ross / Jim Stubbs - That the agenda be accepted as presented.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING** - Corrections & Additions to 1 December Minutes

**MOTION 2: Roberta Lee / Susan West - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

## **FUNDY REGIONAL SOLID WASTE (FRSW)**

Tom Simpson reported that he was in contact with Marc MacLeod for the following report:

- Recycling – No complaints regarding overfilling of recycling bins over Christmas.
- Leachate – Levels have been controlled by trucking with no problems.
- Reapplication of tarps continues.
- Electricity generated for December was a record \$15,000 in revenue, exceeding the budgeted \$10,000.
- Compost collected in the future will be preprocessed at the landfill and finished by Envirem Organics in Clarendon, NB. Compost hall #1 will be replaced and halls #2 and #3 will be eliminated. This will save the capital cost of replacing two buildings and also reduce operating costs. This will also alleviate the problem of the runoff pond and stream that is presently located within the footprint of the landfill.
- The FRSC office is now located at Crane Mountain which will reduce costs and make it easier for Mr. MacLeod to manage his dual role as Executive Director and General Manager.
- Applications have been received for the position of engineer, a position that will be shared between several of the landfills. Interviews will be conducted this month and Mr. MacLeod expects the position to be filled in March.

## **BUSINESS ARISING FROM THE MINUTES**

*1. Oct. 29 truck upset - leachate and diesel spill test results:*

Tom Simpson reported that he was speaking with Ron Nelson at the landfill and they are still waiting for the report from Fundy Engineering. Mr. Simpson expects CMEI will receive a copy of the report.

*2. Request for domestic well data evaluation to be included in Annual Report - Follow up:*

Roberta Lee reported that she had not received a reply from the December 1<sup>st</sup> request to date.

**ACTION:** Roberta Lee to send a reminder.

---

3. *Joint application to Environmental Trust Fund - Update:*

Tom Simpson reported the online application for \$65,000 to fund a conceptual model, required prior to developing a numerical model, was sent on December 11, 2015 and much of the text from the **exp.** document was used. The funds are approved and awarded in April.

4. *Letter regarding monitoring well maintenance and testing procedures - Update:*

Tom Simpson reported that per the New Business Item#1 Action item from the December meeting, Peter Kierstead wrote a great draft, some revisions are still needed. Completion of the final draft was delayed by other priorities. The letter will be completed and sent soon.

5. *Discuss review of new Approval to Operate document:*

Roberta Lee reported that per the Business Arising Item#5 Action item from the December meeting requesting the board be prepared to review the May 2015 recommendations and compare with the draft Approval to Operate. When the draft ATO was received it was evident there were no changes. Tom Simpson referred to e-mail correspondence with Krista Flanagan and Jeff Porter requesting the current ATO be extended for three months to allow time to make necessary changes. (copies on file) and Roberta Lee's e-mail correspondence with Lorraine O'Brien requesting MLA Rick Doucet's intervention with the Minister of Environment on behalf of CMEI.

**ACTION:** Write a follow up letter to Jeffrey Porter and Krista Flanagan with copies to Minister Rick Doucet and Environment Minister Brian Kenny.

6. *Proposed letter to FRSW re: need to periodically monitor sedimentation pond for leachate parameters:*

During the investigation of the October 6 leachate spill from the discharge line attached to a pump used to pump leachate out of gas wells, samples were analyzed at various points in the path the spill took before flowing into the sedimentation pond as well as a sample of the water in the sedimentation pond. However, the sedimentation pond is not regularly sampled for leachate parameters, therefore, did not have a baseline to test against.

**MOTION 3: Jim Stubbs / Peter Kierstead – That CMEI write a letter to FRSW to request the sedimentation pond be tested for leachate parameters on a regular basis according to the general sampling frequency.**

**MOTION 3: CARRIED**

7. *Advertising for grants. River Valley News (RVN) update*

Tom Simpson reported that a new community newspaper called "District News" will be published soon and he has submitted Special Project Grant ads for the January and February issues as well as notification to be included in the Town of Grand Bay Public News leaflets. Mr. Simpson inquired if advertising should also be sent to the Tides publication. Discussion ensued and it was decided since the readership area would not include Grand Bay-Westfield it would not be effective. Mr. Simpson also reported that he had distributed an e-mail notification to a database compiled from previous applicants.

**CORRESPONDENCE**

Tom Simpson reported that on behalf of CMEI he received a Christmas card from the Nature Trust and Teed Saunders Doyle, as well as the e-mail correspondence reported in Business Arising. Mr. Simpson requested a motion to pay for the meal.

**MOTION 4: Ed Ross / Kevin Robertson – That Treasurer be authorized to pay for items.**

**MOTION 4: CARRIED**

**CHAIR'S REPORT**

See Business Arising.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 5 January 2016 meeting. (copy on file)  
Opening balance: \$36,639.00; Total expenses: \$9,868.70; Closing balance: \$26,770.30.

**MOTION 5: Kevin Robertson / Roberta Lee - That Treasurer's Report be accepted as presented.**

**MOTION 5: CARRIED**

## **COMMITTEE REPORTS**

### **Monitoring**

See Business Arising.

### **Special Projects**

Tom Simpson reported the LED lighting has been installed at the track in Grand Bay, he received the final invoice from River Valley Track and Field and submitted it to Wendy at the landfill for payment.

## **NEW BUSINESS**

### *1. Discuss actions required based on letter from **exp.** re: site visit in September:*

Tom Simpson requested the Monitoring Committee review the letter and in addition to the actions on monitoring well procedures to consider actions for: surface water; landfill operations; and compost.

**ACTION:** Members of the Monitoring Committee to review and prepare to discuss at February meeting.

### *2. Meeting schedule and booking meeting room:*

After several failed attempts at contacting Kathy Gilmore to book the KBM, the Recording Secretary prepared and distributed a meeting schedule for 2016 based on the facebook reply Tom Simpson received from Mrs. Gilmore stating the booking was ours. Mr. Simpson will make a copy of the schedule and send it to Mrs. Gilmore via facebook requesting confirmation of dates.

**MOTION 5: Peter Kierstead / Jim Stubbs – That the meeting be adjourned at 7:40 pm.**

**MOTION 5: CARRIED**

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 2 February 2016 at the KBM.

Respectfully submitted,

Marlene Abbott, Recording Secretary