



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
3 January 2017

The 3 January meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM, Westfield Road and was called to order at 5:58 p.m. by Chair, Tom Simpson.

In attendance: Patti Chisholm / Sandy Coffin / Peter Kierstead / Dale Kilpatrick / Roberta Lee / Kevin Robertson / Ed Ross / Tom Simpson / Jim Stubbs / Jane Tunney / Susan West

Regrets: Peter Furness

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Jane Tunney - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections & Additions to 5 April 2016 Minutes

MOTION 2: Roberta Lee / Sue West - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

No report Marc MacLeod is on vacation.

BUSINESS ARISING FROM THE MINUTES

1. *Report on Conceptual Model* - Peter Baxter has received a draft copy of the conceptual model that is ready for third party review. Copy should be ready for CMEI soon.
2. *Letters to well owners* – no responses from any of the 19 letters sent requesting permission to use test results. Question: When were the letters sent to domestic well owners?

ACTION: Tom to contact Jennifer Hachey (Gemtec)

3. *June Leachate Incident* – Dale Kilpatrick noted that he had studied the A to O and all reporting was done within the time allowed.

ACTION: Tom to set up a meeting with Marc MacLeod and Ron Nelson to discuss ways that incidents like this are recognized and acted on in a timely manner.

CORRESPONDENCE

Tom Simpson reported that on behalf of the CMEI he sent a letter to DOE regarding November 29, 2016 meeting to the attention of Mark Glynn and Sheryl Johnstone, copied to Hon. Rick Doucet, Jason Gaudet and a copy to CMEI Board. As well an invoice of \$131.10 for the meal was received.

MOTION 3: Sandy Coffin / Sue West - That Treasurer be authorized to pay for item.

MOTION 3: CARRIED

CHAIR'S REPORT

Tom Simpson reported the chair's activities included working with Sue and Roberta on the correspondence to the DOE.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 3 January 2017 meeting covering the month of December 2016. (copy on file) Opening balance: \$37,708.06; Total expenses: \$1956.22; Closing balance: \$35,751.84.

MOTION 4: Ed Ross / Sandy Coffin - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

COMMITTEE REPORTS

Monitoring

No reply from Mark Glynn regarding November 29 meeting (vacation).

If no reply by January 20, 2017 will contact Jason Gaudet.

Special Projects

Ad for Special Projects applications have been published in District news. Questions whether District News was received. Grand Bay-Westfield: Yes Westfield Road: No.

Discussion about how to advertise in future. Tom has sent emails to previous applicants.

ACTION: Call Donna Doiron at District News.

NEW BUSINESS:

1. Roberta reported that the additional information that Marc MacLeod had agreed to have included in the letters to well owners had not been included in the 2016 letters.

ACTION: Roberta will contact Mark MacLeod.

2. Date for AGM was discussed and it was decided the 2017 AGM will be on May 2, 2017. The regular May meeting will start at 5:00pm and AGM will start at 7:00pm.

ACTION: Tom will contact Kathy Gilmore to arrange dates.

MOTION 5: Jane Tunney / Jim Stubbs - That the meeting be adjourned at 7:30 pm.

MOTION 5: CARRIED

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 7 February 2017 at the KBM.

Respectfully submitted,

Marlene Abbott, Recording Secretary