



MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
9 January 2018

The 9 January meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the Martinon Clubhouse, Westfield Road and was called to order at 6:05 p.m. by Chair, Tom Simpson.

In attendance: Patricia Chisholm / Dale Kilpatrick / Roberta Lee / Kevin Robertson / Ed Ross / Jim Stubbs / Jane Tunney / Susan West
Regrets: Peter Furness

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Jane Tunney - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 5 December 2017 Minutes.

MOTION 2: Roberta Lee / Ed Ross - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson reported he was in contact with Marc MacLeod and discussed operations, the gas system, recycling, compost, and the construction of cell #8.

- Operations – working smoothly over the holiday season. In December on one of the slopes in the open part of the landfill some runoff bridged a runoff ditch resulting in some water flowing over the berm into the site drainage ditches. Mitigation was completed and an incident report filed. Tom Simpson will circulate the incident report by e-mail once a copy has been received.
- Gas System – The water separation issue has not been completely resolved. FRSW has engaged another engineering firm in an effort to move to the approval phase of the design.
- GFL a private waste management company is trying to get approval for plans to build a transfer station in Lorneville to divert waste from Crane Mountain and other NB landfills to a landfill that they own in Nova Scotia. This would affect recycling and composting negatively.
- Generation is down due to cold weather.
- Nothing new to report with recycling and compost and Cell 8 construction is on hold until spring.

BUSINESS ARISING FROM THE MINUTES

1. *Numerical Model Progress report (including progress on trigger parameter work by P. Baxter):* Tom Simpson reported that he was in contact with Peter Baxter and the data has been sent to the modeler for testing. **exp.** had no progress report at this time.
 2. *Review of C of A Report and Path Forward:* Roberta Lee reported that CMEI received a copy of the draft C of A on 20 December for review. Mrs. Lee and Tom Simpson reviewed the document and sent it
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back on the 28 of December submitting clear and concise edits to Items 118 and 119, and requested deadlines be attached to the items. However, DOE staff did not choose to include those edits in the new Approval to Operate. Discussion ensued.

MOTION 3: Roberta Lee / Patti Chisholm – That CMEI Board contact in writing Marc MacLeod, GM, FRSW, identifying and explaining the proposed edits to Items 118 and 119 and then follow up the letter with a meeting about the issues involved..

MOTION 3: CARRIED

CORRESPONDENCE

Tom Simpson reported he submitted and received on behalf of the CMEI email correspondence with Department of Environment; an e-mail from Nick Cameron, Director of Recreation, FRSC with an invitation for a free one-day training workshop for Non-Profit board members; a Christmas card from the NB Black History Society (Ralph Thomas), a handmade Thank You card from the Coffin family (both on file); submitted a donation to Bobby's Hospice in memory of Peter Kierstead (\$50); and an invoice of \$110.40 for the evening meal. Mr. Simpson requested a motion to pay invoice.

MOTION 4: Jim Stubbs / Kevin Robertson – That Treasurer be authorized to pay for the item.

MOTION 4: CARRIED

Mr. Simpson also reported he was in contact with the Martinon Clubhouse regarding meeting space rental and has booked December 2017 – June 2018. The basement space is \$20/meeting and the upstairs space (larger) is \$40/meeting. Mr. Simpson requested a motion to pay for the December – June rental \$140.00

MOTION 5: Sue West / Patti Chisholm – That Treasurer be authorized to pay for the item.

MOTION 5: CARRIED

CHAIR'S REPORT

See Business Arising.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 9 January 2018 meeting covering the month of December 2017. (copy on file) Opening balance: \$52,909.49; Total expenses: \$614.21; Closing balance: \$52,295.28.

MOTION 6: Sue West / Kevin Robertson - That Treasurer's Report be accepted as presented.

MOTION 6: CARRIED

COMMITTEE REPORTS

Monitoring

See Business Arising.

Special Projects

Mr. Simpson reported there have been no applications received to date.

NEW BUSINESS

1. *2018 Schedule of CMEI meetings:* Recording Secretary reviewed dates for meetings of CMEI since there had been an earlier request to move the June meeting to later in the month to better cover the gap between June and September since the board doesn't meet in July and August. It was agreed to move the June 2018 and January 2019 meetings to the second Tuesday of the month.
2. *Large Project Funding:* Roberta Lee noted the \$52,295.28 balance in the bank account and suggested that the Board be open to suggestions for new projects once the Numerical Model has been completed.

MOTION 7: Roberta Lee / Jim Stubbs – That the meeting be adjourned at 7:26pm.

MOTION 7: CARRIED

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 6 February 2018, Martinon Clubhouse.

Respectfully submitted,
Marlene Abbott, Recording Secretary