



DRAFT MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
7 January 2020

The January meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM on the 7 January and was called to order at 6:00 p.m. by Chair, Tom Simpson.

In attendance: Jon Bidgood / Patricia Chisholm / John Doubt / Peter Furness / Dale Kilpatrick / Roberta Lee / Ed Ross / Jim Stubbs / Jane Tunney

WELCOME - Tom Simpson introduced Peter Baxter, Technical Advisor to four of the landfills in New Brunswick, who has been developing the trigger parameters program as part of the Crane Mountain Landfill monitoring program. Mr. Baxter was invited to the meeting to present an update on the progress of the program development.

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Patti Chisholm / Jim Stubbs - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 3 December Minutes.

MOTION 2: Roberta Lee / Jim Stubbs - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

Tom Simpson reported that he had been in contact with Marc MacLeod regarding landfill performance:

- There has been continuous trucking of leachate due to the recent rainfall and snowmelt.
- There was a small financial surplus for the last year.
- Tipping fees for compost increased to \$40/ton to offset the losses due to a decline in tonnage. Garbage tipping fees will not change.
- A new gas collection well design by Peter Baxter and **exp.** will be installed in six wells scheduled to go into service this year.
- Plastic film (grocery bags, etc.) will cease to be recycled as of March 2020 and diverted as garbage due to a lack of a market worldwide.

BUSINESS ARISING FROM THE MINUTES

1. *Peter Baxter Presentation:* Peter Baxter presented an update on the process of creating a program to define a trigger mechanism for the landfill groundwater monitoring. It included a review of the previous presentation; a progress update on trigger parameters and limits, the implementation at Saint John Laboratory; and an interactive demonstration of the program.

According to Mr. Baxter, the definition of a trigger mechanism is: *a predefined methodology by which environmental monitoring results are assessed to determine if additional actions are warranted and if*

so, what additional actions are warranted. Using the sample reports from Saint John Laboratory, Mr. Baxter is able to input the data into the program and produce reports on each of the indicators set out by the Department of the Environment as well as a summary report to compare and contrast well data over time. In consultation with other engineers in the field, Mr. Baxter is confident the information capture is sound. Instead of a blanket prescriptive response to all triggers, it was suggested that in the event of an issue, that it be analyzed and responded to according to the specific issue.

2. *Special Projects decision making process:* Tom Simpson reported that he and Jim Stubbs met with Marc MacLeod to follow up on the decision-making process matrix. Mr. MacLeod presented a score sheet that he created based on criteria from the Special Projects application. Each member of the committee will independently review and score each of the projects against the score sheet criteria and considerations and an average of all scores for each application will become the final score and decision. Discussion ensued as not all board members are on the committee. As the process has been mandated by the FRSC and the score sheet provided by Mr. MacLeod, the Special Projects Committee explained they look forward to the streamlined approach.
3. *Letter from Gemtec to domestic well owners:* Following the presentation by Mr. Baxter and the interest by the board members, the meeting was running long and it was suggested to table this item until the February meeting.

**MOTION 3: Roberta Lee / Patti Chisholm – That Item 3 be tabled until the February 2020 meeting.
MOTION 3: CARRIED**

CORRESPONDENCE

Tom Simpson reported he received on behalf of CMEI: a copy of a response from the Minister of Natural Resources and Energy Development to an e-mail sent by Roberta Lee regarding the land conservation initiative and the clay extraction at the Acamac Backland Rd. site; e-mail correspondence from John Sims, **exp.** on same issue; an information mailer from Ducks Unlimited with their newsletter, a 2020 calendar and holiday greeting; invoices for rental of KBM for meetings January – June 2020; and a reimbursement request for the meal for the meeting.

MOTION 4: Patti Chisholm / Jane Tunney – That Treasurer be authorized to pay for the items and Patti Chisholm to purchase the second piece.

MOTION 4: CARRIED

CHAIR'S REPORT

Tom Simpson reported his activities on behalf of CMEI included meetings with Gemtec, Ducks Unlimited and Marc MacLeod regarding the proposed rehabilitation of the wetland at Acamac Backland Rd.; meetings with Mr. MacLeod regarding the Special Projects prioritization matrix; as well as e-mail correspondence and discussions with John Sims, **exp.** regarding future projects #3 and #1. One concern was how clay extraction would affect the numerical model enhancement project (#1) at this time. Mr. Sims suggested to refine the model to see what effect if any there was on discharge in the extraction area. Discussion ensued.

ACTION: Tom Simpson to contact John Sims, **exp.** to confirm both projects go ahead.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 7 January meeting covering the month of December. (copy on file) Opening balance: \$72,530.12; Revenue \$0; Total expenses: \$750.82; Closing balance: \$71,779.30.

MOTION 5: Jane Tunney / Dale Kilpatrick - That Treasurer's Report be accepted as presented.

MOTION 5: CARRIED

COMMITTEE REPORTS

Special Projects

Tom Simpson reported applications have been requested and advertising has appeared in the Town of Grand Bay-Westfield newsletter, advertisements have been posted to community mailboxes, all previous applicants have been sent an e-mail, and Patti Chisholm will contact KBM to have it added to their Facebook page. (See Business Arising)

ACTION: Patti Chisholm to contact KBM and send PDF of advertisement for their Facebook page.

NEW BUSINESS

No New Business was brought before the Board at this time.

MOTION 6: John Doubt / Jane Tunney – That the meeting be adjourned at 8:25pm.

MOTION 6: CARRIED

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 4 February 2020, at the KBM.

Respectfully submitted,
Marlene Abbott, Recording Secretary