



# DRAFT MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
3 March 2020

The March meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held at the KBM on the 3 March and was called to order at 6:05 p.m. by Chair, Tom Simpson.

**In attendance:** Patricia Chisholm / John Doubt / Dale Kilpatrick / Roberta Lee / Ed Ross / Jim Stubbs

**Regrets:** Jon Bidgood / Jane Tunney / Peter Furness

**PRESENTATION OF THE AGENDA** - Modifications & Additions

**MOTION 1: Jim Stubbs / Ed Ross - That the agenda be accepted with addition.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING** - Corrections and/or additions to 4 February Minutes.

**MOTION 2: Jim Stubbs / John Doubt - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

No Report.

## **BUSINESS ARISING FROM THE MINUTES**

1. *Reports on Action Items:* Further to Action Items from the February meeting:
  - a. Tom Simpson reported that he spoke with Marc MacLeod regarding the Nova Scotia company, Sustane, and their activities around recycling plastic film. Mr. MacLeod plans to visit the company to learn more.
  - b. Roberta Lee was tasked with: making changes to the letter from Gemtec to domestic well owners; writing a thank you reply to the Department of Natural Resources (DNR) and to request clarification of Crown Land and Public land; and following up with Rachelle Voisine with suggestions from the discussion of the item at the February meeting. Mrs. Lee reported that she sent the thank you letter to the DNR (copy on file); worked on the changes to the letter and requested to bring the item forward to the April meeting; and due to time constraints did not follow-up with Ms. Voisine.

## **CORRESPONDENCE**

Tom Simpson reported he received on behalf of CMEI: correspondence concerning Special Projects; and a reimbursement request for the meal for the meeting.

**MOTION 3: Patti Chisholm / John Doubt – That Treasurer be authorized to pay for the item.**

**MOTION 3: CARRIED**

## **CHAIR'S REPORT**

See New Business.

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## TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 3 March meeting covering the month of February. (copy on file) Opening balance: \$71,186.26; Revenue \$0; Total expenses: \$252.36; Closing balance: \$70,933.90.

**MOTION 4: Ed Ross / John Doubt - That Treasurer's Report be accepted as presented.**

**MOTION 4: CARRIED**

Concern was expressed that the balance in the account may be too high per the Agreement. The Treasurer reported that he had not received any interim invoices from **exp.** for the current work being done.

**ACTION:** Tom Simpson to follow-up with John Sims for a progress report.

## COMMITTEE REPORTS

### Special Projects

See New Business.

## NEW BUSINESS

1. *Discuss updating the website and how to proceed:* After the February meeting Tom Simpson and John Doubt discussed the current website and the possibility of an upgrade. Mr. Simpson reported that he was in contact with City & District web development to discuss updating the website program/application.

**ACTION:** Tom Simpson to request a quote for City & District to review the website and cost to upgrade to their Web Presence Builder tool. John Doubt will discuss the website design/development with his contact.

2. *Fundy Regional Service Commission (FRSC) clarification:* In another context, John Doubt was speaking with the Chair of the FRSC, Gary Clark, who appeared to be unaware of the opposition of the CMEI to the Quarry Project. Mr. Doubt was concerned that the FRSC is unaware of CMEI's position and should CMEI request to make a presentation to the FRSC board. Discussion ensued and it was agreed an awareness campaign should be put together.

**MOTION 5: John Doubt / Roberta Lee – That the Board table this item until the 7 April meeting.**

**MOTION 5: CARRIED**

**ACTION:** ALL Board members to review the Agreement between Fundy Regional Solid Waste Commission and Fundy Future Environment and Benefits Council. Does the Agreement apply to the quarry project? Be prepared to discuss an approach to creating an awareness campaign for FRSC board.

3. *Review and approve project recommendations to present to FRSC:* On behalf of the Special Projects Committee, Tom Simpson presented 22 applications for Special Projects consideration. The recommendations were based on new scoring criteria imposed by the FRSC. A lengthy discussion ensued. The Board rejected the recommendations as presented as it felt they did not represent all of the Host Community demographics. The Board requested the Committee return and consider partial funding to allow for more projects to be funded. Due to the time constraint for the CMEI to present the recommendations at the March meeting of FRSC, the Board amended the list.

**MOTION 5: Jim Stubbs / Patti Chisholm – To accept projects as amended for presentation to FRSC.**

**MOTION 5: CARRIED**

**ACTION:** Tom Simpson to circulate amended projects list recommendation to CMEI Board via e-mail.

**MOTION 6: Patti Chisholm / John Doubt – That the meeting be adjourned at 9:05m.**  
**MOTION 6: CARRIED**

The next regular meeting of the CMEI is scheduled for 5:30 p.m. 7 April 2020, at the KBM.

Respectfully submitted,  
Marlene Abbott, Recording Secretary