



# DRAFT MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
2 February 2021

The February meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held virtually via Go To Meeting and was called to order at 6:38 p.m. by Chair, Tom Simpson.

**In attendance:** Jon Bidgood / Patricia Chisholm / John Doubt / Peter Furness / Neil Jacobsen / Roberta Lee / Mark Richards / Jim Stubbs / Jane Tunney

**Regrets:**

**PRESENTATION OF THE AGENDA** - Modifications & Additions

**MOTION 1: Roberta Lee / Jane Tunney - That the agenda be accepted as presented.**

**MOTION 1: CARRIED**

**MINUTES FROM LAST MEETING** - Corrections and/or additions to 12 January Minutes.

**MOTION 2: Mark Richards / Jim Stubbs - That the minutes be accepted as presented.**

**MOTION 2: CARRIED**

**FUNDY REGIONAL SOLID WASTE (FRSW)**

No Report.

**BUSINESS ARISING FROM THE MINUTES**

1. *Website Update:* John Doubt reported that he sent the requirements document to discuss ideas with Brilliant Labs. His contact expects to have options available for CMEI to review at the March meeting and a proposal to implement for the April meeting of CMEI.
2. *Update on submission for conservation areas – Mill Creek:* Neil Jacobsen reported that a community group “Friends of Mill Creek” has been established to move the project forward. The concept and presentation were submitted to the New Brunswick Nature Legacy initiative on January 31, and a copy sent to the Minister and Deputy Minister, as well as, MLA Andrea Anderson Mason. Mr. Jacobsen noted that the project continues to receive support from the Nature Trust as well as Friends of Noremac, and Friends of Blueberry Hill. Mr. Jacobsen, on behalf of Friends of Mill Creek, also sent a copy of the presentation to the two area city councillors and received a reply of support back from Councillor Norton. Prior to the submission to the city, Mr. Jacobsen sent a copy to Brenda MacCallum and Marc MacLeod at FRSW outlining the opportunity for the Mill Creek conservation project in tandem with the clay pit/quarry development, and offered a virtual presentation. As at the time of this meeting no reply had been received. There will be a meeting of the Friends of Mill Creek next week to review strategies to move the project forward and any interested community members can contact Neil for more details.

**ACTION:** Neil Jacobsen to send to Tom Simpson a copy of the email sent to FRSW from Friends of Mill Creek for CMEI reference.

---

3. *Recommendations for FRSC based on exp. review of 2019 Annual Monitoring Report:* Tom Simpson reported that on behalf of CMEI he emailed the report to Peter Baxter and a copy to Marc MacLeod at FRSW. Mr. Simpson suggested the Board of CMEI spend time to review the **exp.** document and compile specific action items for FRSW to address from the report. Discussion ensued.

**ACTION:** Tom Simpson to re-circulate the **exp.** document for all Board members to review and identify important refinements to be implemented whether by FRSW or **exp.** Board members to respond by e-mail to help compile list to be forwarded to FRSW.

4. *Update from Marc MacLeod on clay pit/quarry project:* Tom Simpson reported that Marc MacLeod has been busy with the purchase agreement and preparing for the February meeting of FRSC. Several Board members asked if they could attend the FRSC meeting.

**ACTION:** Tom Simpson to contact Marc MacLeod to inquire if the February meeting of FRSC will be in person or virtual and request invitation code if meeting is virtual.

5. *Report on discussion with Rachelle Voisine (DELG):* Tom Simpson reported he was in contact with Rachelle Voisine regarding communications between the proponent and the community monitoring group per Condition 20 of the Conditions of Approval. According to Ms. Voisine, there have been no changes to the conditions, nor any attempt to change or revise any of the conditions. Regarding the concern of another owner purchasing the property, the conditions cover any new ownership or lease.

## **CORRESPONDENCE**

Tom Simpson reported he received on behalf of CMEI: a letter from the Martinon Yacht Club requesting a meeting between the CMEI Executive and the Vice-Commodore and Commodore to discuss Special Projects funding applications (copy on file). Jane Tunney reported that she had been contacted earlier in January by a representative of the Yacht Club since her name is a contact on the application. Ms. Tunney explained that private clubs are not eligible for Special Projects funding as their projects would not be for the benefit of the community as a whole. John Doubt also received an inquiry from the Yacht Club and related the same information. Discussion ensued and it was agreed there is no need for a meeting as the criteria on the website is explicit.

**ACTION:** Tom Simpson to reply to letter on behalf of CMEI.

## **CHAIR'S REPORT**

See Business Arising.

## **TREASURER'S REPORT**

Treasurer, Jim Stubbs, submitted a written Treasurer's report for the 2 February meeting. Opening balance: \$83,874.89; Total expenses: \$120.00; Closing balance: \$83,754.89. Mr. Stubbs noted the Recording Secretary's wages were not included as they were not paid last month. Recording Secretary respectfully suggested the Treasurer's Report be revised to add the wage expense even though it wasn't paid, it was due for work completed.

**MOTION 3: Roberta Lee / Jane Tunney - That Treasurer's Report be accepted with amendment.**

**MOTION 3: CARRIED MOTION**

**ACTION:** Treasurer to submit amended report for file.

## **COMMITTEE REPORTS**

### **Special Projects**

Tom Simpson reported there has been one application to date and he will be sending another reminder to previous applicants. Mr. Simpson noted that he rarely had more than one or two in early February and the

bulk of the applications arrive mid-late February. It was also noted the pandemic may also be hampering applicants from applying.

**ACTION:** Tom Simpson will send a reminder e-mail to previous applicants.

#### **NEW BUSINESS**

1. *Project applications (assessment and submissions of grants process):* Prior to this meeting, Tom Simpson sent out the Special Projects criteria and scoring sheet. Issues of interpretation were discussed and it was agreed that CMEI should contact Marc MacLeod for clarification.

**ACTION:** Tom Simpson to contact Marc MacLeod to clarify criteria and scoring before March meeting of CMEI.

**MOTION 8: Patti Chisholm / Jane Tunney – That the meeting be adjourned at 7:49 pm.**

**MOTION 8: CARRIED**

The next regular meeting of the CMEI is scheduled for 2 March 2021 at 6:30 p.m. Unless the Covid-19 Recovery Plan level permits a meeting at the KBM, it will be a virtual meeting using Go-To-Meeting. Neil Jacobsen will circulate the invite with access code.

Respectfully submitted,  
Marlene Abbott, Recording Secretary