



DRAFT MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
2 November 2021

The November meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was held virtually via Zoom and was called to order at 6:35 p.m. by Chair, Tom Simpson.

In attendance: Laura Bonga / Jon Bidgood / Patricia Chisholm / John Doubt / Neil Jacobsen / Mark Richards / Jim Stubbs / Jane Tunney

Regrets:

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: John Doubt / Neil Jacobsen - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 5 October 2021 Minutes.

MOTION 2: John Doubt / Jane Tunney - That the minutes be accepted with correction.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

No Report.

BUSINESS ARISING FROM THE MINUTES

1. *Website Update:* John Doubt reported there was no new information due to the CUPE strike which is affecting the Brilliant Labs. One suggestion by the students was to change the logo. When Mr. Doubt receives a mockup, he will circulate it to the Board by email for comment.
2. *Letter to Marc MacLeod re: 2019 Annual Monitoring Report:* Tom Simpson reported there has not been a reply from Marc MacLeod and suggested setting up a meeting with John Doubt and Mr. MacLeod at the landfill after the Covid circuit breaker has been lifted.

ACTION: Tom Simpson to contact Marc MacLeod to set up a meeting.

3. *Update on purchase and use of dataloggers:* Tom Simpson reported that he received confirmation from **exp.** that the dataloggers have been ordered (15 data loggers; one bar logger; and one field reader) and an invoice dated 29 October has been received for that amount and a retainer fee of \$2,500.00 to **exp.** for services up to the end of October 2021. Mr. Simpson requested a motion to pay the invoice of \$26,131.16 including HST.

MOTION 3: John Doubt / Neil Jacobsen – That Treasurer be authorized to pay the invoice.

MOTION 3: CARRIED

4. *Work together to revise the following making it acceptable to both parties: “We **may request** further investment by CMEI in the study to re-affirm, validate, enhance or challenge the information and conclusions being generated by this study. This may include equipment and third-party experts to be charged to CMEI **through mutual agreement**.”*: Tom Simpson reviewed and highlighted the text and it was agreed revision was not necessary.

MOTION 4: John Doubt / Mark Richards– That CMEI accept the text as presented.

MOTION 4: CARRIED

CORRESPONDENCE

Tom Simpson reported, on behalf of CMEI, he received: a Thank You plaque from Inglewood School and a Thank You card signed by the students at Grand Bay Primary, both for the Special Projects funding; and correspondence with **exp.** regarding the data logger order.

CHAIR’S REPORT

See Business Arising.

TREASURER’S REPORT

On behalf of Treasurer, Jim Stubbs, Tom Simpson read the Treasurer’s report covering the period of October 2021. Opening balance: \$73,624.99; Income: \$24,931.00 for the FRSC 2021 operating grant; Total expenses: \$28,026.16; Closing balance: \$70,529.83.

MOTION 5: Jane Tunney / Patti Chisholm - That Treasurer’s Report be accepted as presented.

MOTION 5: CARRIED

COMMITTEE REPORTS

Special Projects

Tom Simpson reported there are two outstanding projects: KBM ice rink; and Westfield School accessible playground project. All other projects have been processed and submitted to FRSW.

NEW BUSINESS

No New Business

MOTION 6: Patti Chisholm / Mark Richards – That the meeting be adjourned at 7:05 pm.

MOTION 6: CARRIED

The next regular meeting of the CMEI is scheduled for 7 December 2021 at 6:30 p.m. at KBM or virtual.

Respectfully submitted,

Marlene Abbott, Recording Secretary