



DRAFT MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
14 September 2021

The September meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:34 p.m. by Chair, Tom Simpson.

In attendance: Jon Bidgood / Laura Bonga / Patricia Chisholm / Peter Furness / Neil Jacobsen / Mark Richards / Jim Stubbs / Jane Tunney

Regrets: John Doubt

PRESENTATION OF THE AGENDA - Modifications & Additions

MOTION 1: Jim Stubbs / Neil Jacobsen - That the agenda be accepted as presented.

MOTION 1: CARRIED

MINUTES FROM LAST MEETING - Corrections and/or additions to 1 June 2021 Minutes.

MOTION 2: Patti Chisholm / Jim Stubbs - That the minutes be accepted as presented.

MOTION 2: CARRIED

FUNDY REGIONAL SOLID WASTE (FRSW)

No Report.

BUSINESS ARISING FROM THE MINUTES

1. *Website Update:* John Doubt not present, no report.
2. *Letter to Marc MacLeod re: 2019 Annual Monitoring Report:* Tom Simpson reported there has not been a reply from Marc MacLeod.
3. *Rezoning of pits and quarries to Rural:* Tom Simpson received a letter from the City of Saint John informing CMEI a resolution was passed to refer the letter from CMEI requesting an amendment to revert the property at 348 Acamac Backland Road to Park and Natural Area and Rural to the City Manager. A Council Report was prepared by Growth and Community Services and submitted for the 7 September meeting of the City Council with a recommendation to receive and file the report. Discussion ensued. Neil Jacobsen suggested CMEI follow up with a presentation to Council to introduce CMEI, its mandate, and scope with Tom Simpson presenting. Mr. Jacobsen would help prepare the presentation and slides.

ACTION: Neil Jacobsen and Tom Simpson prepare presentation and follow up with City Clerk.

4. *exp. effort toward updating Numerical Model and purchase of dataloggers:* Tom Simpson reported he received a recommendation from **exp.** and a quote from Pine Equipment and Supplies (copy on file) for dataloggers that measure level, temperature, and conductivity. The estimated price for 16 dataloggers, 16 cables, 1 barlogger, 1 field reader, and data download software is \$23,880.50 + HST. Discussion ensued.

MOTION 3: Patti Chisholm / Mark Richards - That CMEI move forward and purchase the dataloggers per *exp.* recommendation.

MOTION 3: CARRIED

CORRESPONDENCE

Tom Simpson reported, on behalf of CMEI, he received: a letter from the City of Saint John with the Common Council Resolution; notification of insurance renewal; a post card from Nature Trust celebrating 10,000 acres of protected land; and an Accidental Storm Water Report authored by Gemtec from FRSC.

CHAIR'S REPORT

No report.

TREASURER'S REPORT

Treasurer, Jim Stubbs, submitted a written Treasurer's report covering the period of June, July, and August 2021. Opening balance: \$80,231.89; Income: \$1,000. Total expenses: \$7,078.90; Closing balance: \$74,152.99.

MOTION 4: Peter Furness / Neil Jacobsen - That Treasurer's Report be accepted as presented.

MOTION 4: CARRIED

Mr. Stubbs reported the income recorded is the FRSC portion of the annual financial review and expects the annual operating grant before the end of October.

COMMITTEE REPORTS

Special Projects

Tom Simpson reported that he has received invoices for six (6) projects and noted the Noremac Trail needs to submit invoices.

NEW BUSINESS

1. *Proposals for appropriate use of excess cash:* Tom Simpson reported that he spoke with Marc MacLeod regarding the annual aerial photos. Mr. MacLeod would like to return to hiring a plane and photographer as the drone is limited in the height/angle to shoot the photos. Another suggestion is an in-depth tour of the landfill for the new CMEI members to view the new double liner system and the on-site wells. Mr. Simpson also asked if CMEI should purchase a computer to monitor the information from **exp.** and the dataloggers. A member of CMEI would need to volunteer to monitor the information and keep track with **exp.** No volunteer forthcoming.
2. *Insurance Renewal:* Tom Simpson received a reminder letter for the renewal of Directors and Officers Liability insurance from Hub International. CMEI has been purchasing a three-year coverage period with annual premium payments.

ACTION: Mr. Simpson will reply to request a quote.

3. *Accidental storm water release incident:* Tom Simpson reported that he received a copy of the Gemtec report to FRSC regarding an accidental storm water release on 15 July 2021. (copy on file) The conclusion of the report is the storm water had collected in an area which was being capped. During the overnight rain event, it overflowed the intermediate berm into a ditch and culvert in the northeast corner of the landfill and discharged into the environment. According to Gemtec findings, it was unlikely the storm water had been in contact with garbage or leachate prior to being released into the environment.

4. *Return to earlier meeting time and meal:* Prior to the onset of the Covid-19 pandemic, CMEI board began the monthly meeting at 5:30pm with a meal. Members would like to renew that routine as long as the Covid alert level remains green.

ACTION: Tom Simpson and Jim Stubbs to discuss and decide based on alert level.

MOTION 5: Patti Chisholm / Jim Stubbs – That the meeting be adjourned at 8:11 pm.

MOTION 5: CARRIED

The next regular meeting of the CMEI is scheduled for 5 October 2021 at 5:30 p.m. at KBM if alert level stays green; 6:30pm if not.

Respectfully submitted,
Jane Tunney per /
Marlene Abbott, Recording Secretary