



DRAFT MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)

Board of Directors Meeting

13 September 2022

KBM

The September meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 5:55 pm by Chair, Tom Simpson.

In attendance: Jon Bidgood, Patti Chisholm, John Doubt, Lori Nason, Gina Simpson, Tom Simpson, Jane Tunney

Regrets: Laura Bonga, Neil Jacobson

PRESENTATION OF THE AGENDA

Motion 1: That the September 13th, 2022 agenda be accepted as presented.

Discussion: The next meeting day will be the 4th and not the 14th of October.

Moved by: John Doubt

Seconded by: Jane Tunney

Motion 1: Carried

MINUTES FROM LAST MEETING

Motion 2: That the minutes from the June 7th, 2022 meeting be accepted as presented.

Moved by: John Doubt

Seconded by: Jon Bidgood

Motion 2: Carried

FUNDY REGIONAL SOLID WASTE REPORT (FRSW)

Discussion: Tom spoke with Marc MacLeod and there has been progress with cell 9. Cell 6 is almost done being capped. Marc is waiting for news on the new governance structure. Four blue bin sites are closing on September 26th. The remainder of the blue bins will be closed October 24th. The landfill will continue to remain available for recycling drop off.

BUSINESS ARISING FROM THE MINUTES

1. **Peter Baxter: Groundwater Flow Model and Trigger Parameters Presentations:** Peter Baxter is the technical advisor for 5 landfills in New Brunswick. Provided two presentations for the CMEI Board. The first was the Groundwater Flow Model (refining the numerical model). Results indicated that if there is a leak anywhere in the landfill, nothing will head towards neighbouring homes. Fulltime dataloggers will provide real-time water elevations and reveal how they fluctuate during both dry times and following precipitation events. The second was the Landfill Trigger Mechanism. There are approximately 60 well locations that are monitored. Results are examined by a consultant to confirm they do not exceed published limits. Trigger mechanisms include: leachate indicators (chloride, iron, manganese, nitrate and nitrites, sulphate and total organic carbon), trigger limits, trigger locations and trigger responses. The Crane Mountain Trigger Mechanism included: compiling all historic data into one database, sort the data by location, develop triggers for each well, use all parameters as trigger parameters, employ 3 distinct triggers, use all locations as trigger locations. The triggers set are very sensitive, all locations considered trigger locations, all parameters considered trigger parameters. Professional interpretation of results is mandatory/essential. No response was required for 2 years and easily explained until September 2021. The triggers from one well initially identified in September 2021 do not appear to be leachate related and continues to be tracked.
2. **Website Update:** John Doubt reported that Brilliant Labs has a new website design complete. Most of the information was taken from the old version and is not yet live for the public. John indicated the website should be geared towards the general public and not towards professionals such as engineers. **Action Item:** John to send new link to website for members to review and send feedback.
3. **Letter to Marc MacLeod, Re: 2019 Annual Monitoring Report:** This agenda item continues to be pending.
4. **Update on Ongoing Work by exp.:** Tom received an email stating that the loggers are all in place. Tom will respond to ask the frequency with which the data will be collected.
5. **Involvement with City (Land Use, Rezoning Quarry):** Tom, John and Laura met with Phil Ouellette at the City of Saint John in July. Spoke regarding the wetlands and the quarry and what may happen due to the rezoning. It was stated there is a low chance of any quarry work happening on the site. Phil Ouellette indicated in an email to Tom that someone from the city would be contacting him regarding a presentation to Saint John Common Council.

CORRESPONDENCE

1. **Thank You Notes from Lakewood School:** Received thank you notes from Lakewood School were intended for the landfill and will be forwarded back to them.
Action Item: Jane has offered to deliver the notes to the landfill.
2. **Director's Insurance, exp. Invoices and meeting supper:**
Motion 3: To pay invoices for Director's Insurance, exp. dataoggers and receipts submitted by Tom Simpson for September meeting meal.
Discussion: Received invoices for Director's Insurance (\$1740.00) and Dataloggers from exp. (\$2990.00), and meeting supper receipts from Tom Simpson (\$74.67).
Moved by: Jane Tunney
Seconded by: Jon Bidgood
Motion 3: Carried

CHAIR'S REPORT

Discussion: See business arising.

TREASURER'S REPORT

Motion 4: That the Treasurer's Report for the period ending August 2022 be accepted as presented.

Discussion: Report submitted by Treasurer Patti Chisholm covering the period ending August 2022.

Opening balance: \$62, 929.92; Total Income: NIL; Total expenses: \$1563.95; Closing balance: \$61,365.97. (copy on file).

Moved by: John Doubt

Seconded by: Lori Nason

Motion 4: Carried

COMMITTEE REPORTS

Monitoring Committee

Discussion: John Doubt indicated they are planning to meet in the next few weeks.

Special Projects Committee

Discussion: Tom reported that CMEI has billed two projects for the KBM and one for the Martinon Club House. They have been slow coming in.

NEW BUSINESS

Discussion: No new business to be reported.

ADJOURNMENT

Motion 5: That the meeting be adjourned at 8:05 pm.

Moved by: Patti Chisholm

Seconded by: John Doubt

Motion 5: Carried

NEXT MEETING

The next regular meeting of the CMEI is scheduled for Tuesday, October 4th, 2022 – Meal at 5:30 meeting at 6:00 p.m. at the KBM.

Respectfully submitted,

Gina Simpson - Recording Secretary