



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
4 April 2023  
KBM

The February meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:00 pm by Vice-Chair, John Doubt.

**In attendance:** Jon Bidgood, Patti Chisholm, John Doubt, Lori Nason, Gina Simpson, Jane Tunney

**Regrets:** Neil Jacobsen, Tom Simpson

## **PRESENTATION OF THE AGENDA**

**Motion 1:** That the April 4<sup>th</sup>, 2023 agenda be accepted as presented.

**Discussion:** Add Neil Jacobsen's new role with FRSC.

**Moved by:** Jane Tunney

**Seconded by:** Lori Nason

**Motion 1:** Carried

## **MINUTES FROM LAST MEETING**

**Motion 2:** That the minutes from the February 7<sup>th</sup>, 2023 meeting be accepted as presented.

**Moved by:** Patti Chisholm

**Seconded by:** Lori Nason

**Motion 2:** Carried

## **FUNDY REGIONAL SOLID WASTE REPORT (FRSW)**

**Discussion:** Nothing to report at this time.

## **BUSINESS ARISING FROM THE MINUTES**

1. **Website Update:** John and Lori reviewed some proposed updates. John is compiling the changes to send to Lori and then will forward to Brilliant Labs for updating.

## **CORRESPONDENCE**

1. **Letter from City of Saint John:** Tom received a message from the City of Saint John and CMEI's letter has been added to the upcoming Council package.

2. **Receipts:**

**Motion 3:** To pay Patti Chisholm's receipts for USB drive, envelopes, hole punch and stamps (\$58.15) and Jane Tunney's receipt for meeting supper (Meal: \$47.20).

**Moved by:** Jane Tunney

**Seconded by:** Jon Bidgood

**Motion 3:** Carried

## **CHAIR'S REPORT**

**Discussion:** Nothing new to report at this time.

## **TREASURER'S REPORT**

**Motion 4:** That the Treasurer's Report for the period ending March 2023 be accepted as presented.

**Discussion:** Report submitted by Treasurer Patti Chisholm covering the period ending December 2022. Opening balance: \$76,223.76; Total Income: Nil; Total expenses: \$1,162.32; Closing balance: \$75,061.44 (copy on file).

**Moved by:** Lori Nason

**Seconded by:** Jane Tunney

**Motion 4:** Carried

## **COMMITTEE REPORTS**

### **Monitoring Committee**

**Discussion:** Briefly reviewed the data from the dataloggers and will plan to review them more in depth at a later time.

## Special Projects Committee

**Motion 5:** That the allocation of funds for the special projects be accepted as presented.

**Discussion:** Approval of project applications was voted on via email and was confirmed this evening.

**Moved by:** Patti Chisholm

**Seconded by:** Jon Bidgood

**Motion 5:** Carried

## NEW BUSINESS

1. **Motion 6:** That Neil Jacobsen continue his volunteer service with the CMEI Board.

**Discussion:** Neil Jacobsen has accepted a new role with the FRSC which is limited to the FRSC office space. Board members felt there is no conflict between his role as a CMEI board member and his new responsibilities with the FRSC and should therefore continue in his role as a CMEI Board member.

**Moved by:** Patti Chisholm

**Seconded by:** Lori Nason

**Motion 6:** Carried.

2. **Assign tasks for AGM and need for new directors and Recording Secretary:** See AGM tasks document for specific action items.

## ADJOURNMENT

**Motion 6:** That the meeting be adjourned at 6:44pm.

**Moved by:** Patti Chisholm

**Motion 6:** Carried

## NEXT MEETING

The next regular meeting of the CMEI is Tuesday, May 2, 2023 at 6:00pm with the AGM following at 7:00pm (Meal at 5:30, meeting at 6:00 p.m. at the KBM). All members, if possible, arrive at 5:15 to assist in set up for the AGM.

Respectfully submitted,

Gina Simpson - Recording Secretary