



# MINUTES



**CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)**  
**Board of Directors Meeting**  
7 February 2023  
KBM

The February meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:00 pm by Chair, Tom Simpson.

**In attendance:** Jon Bidgood, Patti Chisholm, John Doubt, Neil Jacobsen, Lori Nason, Gina Simpson, Tom Simpson, Jane Tunney

**Regrets:**

## **PRESENTATION OF THE AGENDA**

**Motion 1:** That the February 7<sup>th</sup>, 2023 agenda be accepted as presented.

**Moved by:** Jane Tunney

**Seconded by:** John Doubt

**Motion 1:** Carried

## **MINUTES FROM LAST MEETING**

**Motion 2:** That the minutes from the January 3<sup>rd</sup>, 2023 meeting be accepted as presented.

**Moved by:** Patti Chisholm

**Seconded by:** Lori Nason

**Motion 2:** Carried

## **FUNDY REGIONAL SOLID WASTE REPORT (FRSW)**

**Discussion:** Tom spoke with Marc MacLeod this week. The rain we've had was hard on fuel with vehicles checking leachate. No longer a problem once the rain stopped. Started placing garbage in Cell 9. There have been issues with landfill gas because the flare and generator are down for maintenance. It could be 6 weeks before the parts arrive and they're back up and running. There is a new packing and paper products program which was approved in 2021 to be rolled out in 2023. More details available regarding the PPP on the Recycle New Brunswick website.

## BUSINESS ARISING FROM THE MINUTES

1. **Website Update:** John spent time going through the site and compiled a list of items he felt needed to be changed or updated. He forwarded his comments to Lori for review and feedback as well.
2. **Project Application Information to Grand Bay-Westfield and West Side Councillors:** Tom sent emails to the three city/town councillors in the region. Grand Bay-Westfield put information in their upcoming town council meeting package.
3. **Update on aerial photos:** The aerial photos company is targeting spring for pictures. The delay was caused by a part needed for their plane that wasn't received prior to snow cover on the ground.
4. **Report from exp. Regarding the first data collection:** Tom spoke with John Sims regarding the well downgrade from the C&D (well 52D). In the latest quarterly sampling from Saint John Labs, 2 of the 3 wells were showing a lower conductivity.

## CORRESPONDENCE

1. **Project Applications:** Received 5 applications for grants to date.

2. **Receipts:**

**Motion 3:** To pay an invoice from exp. (\$715.88) and Tom Simpson's receipt for meeting supper (Meal: \$56.44).

**Moved by:** John Doubt

**Seconded by:** Neil Jacobsen

**Motion 3:** Carried

## CHAIR'S REPORT

**Discussion:** See business arising.

## TREASURER'S REPORT

**Motion 4:** That the Treasurer's Report for the period ending January 2023 be accepted as presented.

**Discussion:** Report submitted by Treasurer Patti Chisholm covering the period ending December 2022.

Opening balance: \$55,357.37; Total Income: \$26,380.00; Total expenses: \$5513.61; Closing balance: \$76,223.76 (copy on file).

**Moved by:** Lori Nason

**Seconded by:** Jane Tunney

**Motion 4:** Carried

## COMMITTEE REPORTS

### Monitoring Committee

**Discussion:** No update at this time. Neil and John will meet in the near future to discuss next steps.

### Special Projects Committee

**Discussion:** We have currently received 5 project applications: River Valley Middle School, Honour Our Veterans, River Valley Middle School Home and School, and Sunrise Playpark.

## NEW BUSINESS

1. **Date for March meeting projects Review and (Approve):** Would like to have projects decided prior to our next CMEI board meeting typically scheduled for March 7<sup>th</sup>. Possibly hold the meeting February 28<sup>th</sup> or March 1<sup>st</sup>, depending on KBM availability.
2. **Discuss preparations for AGM and need for new directors and Recording Secretary:** The AGM is coming up in May. There is a list of items that needs to be completed, typically by the CMEI board members. High priority is a search committee for new board members. Gina will be resigning as Recording Secretary and Tom will be stepping down as chair at the conclusion of the AGM. He would like to stay on to assist with the completion of the project applications.

**Action Item:** Tom and Gina to circulate the Recording Secretary job description to the CMEI board members.

## ADJOURNMENT

**Motion 5:** That the meeting be adjourned at 6:51pm.

**Moved by:** Patti Chisholm

**Motion 5:** Carried

## NEXT MEETING

The next regular meeting of the CMEI is TBA for either Tuesday, February 28<sup>th</sup> or Wednesday, March 1<sup>st</sup>, 2023 – Meal at 5:30 meeting at 6:00 p.m. at the KBM.

Respectfully submitted,

Gina Simpson - Recording Secretary