



DRAFT MINUTES



CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
4 October 2022
KBM

The September meeting of the Board of Directors of Crane Mountain Enhancement Inc. (CMEI) was called to order at 6:00 pm by Chair, Tom Simpson.

In attendance: Jon Bidgood, Laura Bonga, Patti Chisholm, John Doubt, Gina Simpson, Tom Simpson

Regrets:, Neil Jacobson, Jane Tunney, Lori Nason

PRESENTATION OF THE AGENDA

Motion 1: That the October 4th, 2022 agenda be accepted as presented.

Discussion: Remove Nancy Schell's name from the top of the agenda.

Moved by: Patti Chisholm

Seconded by: John Doubt

Motion 1: Carried

MINUTES FROM LAST MEETING

Motion 2: That the minutes from the September 13th, 2022 meeting be accepted with revisions.

Discussion: Add Nancy Schell's resignation from the board to the top of the minutes. There is also a typing error; "data oggers" should be "data loggers".

Moved by: John Doubt

Seconded by: Jon Bidgood

Motion 2: Carried

FUNDY REGIONAL SOLID WASTE REPORT (FRSW)

Discussion: Nothing new to report at this time.

BUSINESS ARISING FROM THE MINUTES

1. **Website Update:** John forwarded a link to the new website to CMEI board members.
Action Item: Board members to review and send feedback to John as soon as possible.
2. **Letter to Marc MacLeod, Re: 2019 Annual Monitoring Report:** No update at this time.
3. **Update on Ongoing Work by exp.:** The dataloggers are installed. This week the data will be downloaded to ensure the dataloggers are working and will provide about a month's worth of information.
4. **Presentation for Saint John City Council:** John and Tom have the beginnings of a slideshow presentation built. Hoping Laura will help with the presentation at Saint John City Council on October 31st.
Action Item: Tom, John, Neil and Laura will meet soon to discuss content of the presentation. The PowerPoint will be forwarded to Patti for feedback. Tom will respond to Kelly Tibbits at the City Clerk's Office to confirm the presentation on October 31st.

CORRESPONDENCE

1. Invoices for Website

Motion 3: To pay two invoices from City and District (Website: \$344.31, Domain Rental: \$28.69), one invoice for the KBM rental (\$500) and Tom Simpson receipts for meeting supper (\$60.93).

Moved by: John Doubt

Seconded by: Laura Bonga

Motion 3: Carried

CHAIR'S REPORT

Discussion: Nothing new to report at this time.

TREASURER'S REPORT

Motion 4: That the Treasurer's Report for the period ending September 2022 be accepted as presented.

Discussion: Report submitted by Treasurer Patti Chisholm covering the period ending September 2022. Opening balance: \$61,365.97; Total Income: NIL; Total expenses: \$3219.67; Closing balance: \$58,146.30. (copy on file).

Moved by: John Doubt

Seconded by: Jon Bidgood

Motion 4: Carried

COMMITTEE REPORTS

Monitoring Committee

Discussion: Nothing new to report at this time.

Special Projects Committee

Discussion: Tom received a project from Westfield School. Two or three other projects have indicated they will be late submitting receipts. Typically, they are submitted by October 1st in order to distribute any remaining funds to list B projects. To date, Tom has received approximately 5 of the 12 projects. Current approved projects all need to be done by the end of the year.

NEW BUSINESS

1. Pictures of Landfill

Motion 5: To approve a payment for half the cost of aerial photos of the landfill.

Moved by: Patti Chisholm

Seconded: John Doubt

Motion 5: Carried

2. KBM Christmas Bazaar

Discussion: The KBM Christmas Bazaar is being held in November. We should consider setting up a booth to inform residents in the area of the CMEI. It could also serve as an opportunity to recruit new board members.

Action Item: Patti will find out the dates/times and will report back at the next meeting.

ADJOURNMENT

Motion 6: That the meeting be adjourned at 6:39 pm.

Moved by: Patti Chisholm

Seconded by: John Doubt

Motion 6: Carried

NEXT MEETING

The next regular meeting of the CMEI is scheduled for Tuesday, November 1st, 2022 – Meal at 5:30 meeting at 6:00 p.m. at the KBM.

Respectfully submitted,

Gina Simpson - Recording Secretary