MINUTES

CRANE MOUNTAIN ENHANCEMENT INC. (CMEI)
Board of Directors Meeting
December 2, 2025
KBM

The December meeting of the Board of Directors of CMEI. was called to order at 6:07 pm by John Doubt, Chair.

In attendance: Michele Lodge, John Doubt, Jon Bidgood, Hal Hickey, Lori Nason, Patti Chisholm, Greg Snow

Regrets: Ryan Brown, Morrie Mendelson

PRESENTATION OF THE AGENDA
Motion: That the December 2, 2025 agenda be accepted presented
Proposed by: Greg Snow
Seconded by: Michele Lodge
Motion: Carried.

MINUTES OF THE LAST MEETING
Motion: That the minutes of the November 19, 2025 meeting be accepted
Proposed by: Jon Bidgood
Seconded by: Lori Nason
Motion: Carried.

FUNDY REGIONAL SOLID WASTE REPORT (FRSW)
John Doubt noted that the meeting of the FRSC will be occurring this coming Thursday, December 4. The agenda has not yet been posted.

BUSINESS ARISING FROM MINUTES

1. ***Landfill height increase:*** no discussion.
2. ***FRSC and CMEI Agreement:*** a meeting between John Doubt, Patti Chisholm, Greg Snow, Marc McLeod, Chris Harned and Samantha Cunningham was held on October 24, 2025. John Doubt circulated minutes of the meeting to the board. The discussion was very positive; there are quite a few common goals. Another meeting will be booked to move to the next step of updating the agreement and the discussion on planning will follow that meeting
3. ***Trigger Mechanism Presentation:*** Peter Baxter set up the database 7-8 years ago with the date from the monitoring wells. Peter Baxter will be invited to give an updated presentation on the trends.

4. ***Daylight Landfill Tour:*** given the time of year, the daytime landfill tour will be deferred until the spring.

CORRESPONDENCE
Nothing to report

CHAIR'S REPORT
John Doubt has nothing to report.

TREASURER'S REPORT
Hal Hickey presented the draft budget covering the period of November 2025 to October 2026 covering the hard commitments and some potential soft commitments. Discussion occurred over the soft commitments and what they meant. The board then pre-approved the hard commitments, allowing Hal Hickey to pay the invoices as they arrive. The soft commitments will be approved as they come up.
Motion: That the hard committed expenses be pre-approved allowing for faster payment.
Proposed by: Patti Chisholm
Seconded: Jon Bidgood
Motion: Carried

MONITORING COMMITTEE
Meeting will be set for January.

SPECIAL PROJECTS
Michele Lodge advised all funding is expected to be paid out before the end of the year. The new application will open in early January once clarifications is received on legacy projects. The application deadline will remain some time in February**.**

ACTION ITEMS
1. John Doubt to extend invitation to Peter Baxter for January meeting and confirm if there is a fee for a presentation.
2. John Doubt to ask John Sims if there is a contract for EXP for the date logger data retrieval
3. John Doubt to check if there is a past contract for ariel photos
4. Greg Snow to send wording for scholarship " up to X amount"
5. John Doubt to clarify the funding commitment from FRSC for special project if the plan for a legacy project is considered.
6. John Doubt to confirm the seat on the new FRSC committee for CMEI member. CMEI board will discuss who will hold that seat at the January meeting

NEW BUSINESS
1. Next meeting – January 6, 2026 at 6:00pm KBM (Meal at 5:30)

ADJOURNMENT
Motion: That the meeting be adjourned.
Proposed by: Patti Chisholm

Respectfully submitted,
Stacey Hines
Recording Secretary